

THESE MINUTES ARE SUBJECT TO APPROVAL AT THE NEXT  
ESTUARY TRANSIT DISTRICT and MIDDLETOWN TRANSIT DISTRICT BOARD MEETINGS

ESTUARY TRANSIT DISTRICT  
MIDDLETOWN TRANSIT DISTRICT  
SPECIAL EXPANSION TRANSITION COMMITTEE MEETING  
ZOOM CONFERENCE CALL  
MONDAY, JULY 19, 2021, AT 11:00 A.M.

Call To Order

The meeting was called to order by Susan Tyler at 11:01 a.m.

Roll Call

A quorum was established with the following committee members present: Angus McDonald, Joan Gay, Laura Francis, Ed Bailey, Beverly Lawrence, and Susan Tyler.

Also in attendance: Leslie Strauss, Joseph Samolis, Joseph Comerford, and Christina Denison.

MOA Discussion

Susan Tyler reported that no further information has been received from DOT.

The EDT and MDT boards will meet individually later in the week for the purpose of approving of the inter-district MOA, to review the DOT letter and to approve the negotiating strategy.

Executive Session for the purpose of discussing Contract Negotiations.

A motion was made to enter Executive Session for the purpose of discussing MOA contract negotiations with CT DOT by Angus McDonald and seconded by Ed Bailey. The motion passed unanimously. Invited into the Executive Session were all committee members, Leslie Strauss, Joseph Somalis, Joe Comerford, and Christina Denison. The Executive Session commenced at 11:02 a.m.

No actions were taken in Executive Session. The Executive Session concluded at 11:15 a.m.

Discussion of Inter-District MOA

Changes to the Inter-District MOA were discussed with further revisions needed to Section III E.

Tyler also noted that the MOA includes 3 appendices.

Once final revisions are made and the respective Boards approve it, Joe Samolis and Leslie Strauss will sign the completed MOA.

Ed Bailey made a motion to recommend that the Boards of Directors of Estuary Transit District and Middletown Transit District approve and execute the Inter-District MOA. Angus McDonald seconded the motion. The motion passed unanimously.

### Discussion of Shared Staffing Agreement

Tyler reported that Jonathan Shapiro, legal counsel, is still in the process of reviewing and revising the documents. More information will be available at the next meeting.

### Old Business

Joe Comerford and Dave Lee will complete the Power Presentation to the First Selectmen by August 6.

Tyler reported that work continues on the Board Policies. ETD Board members who have not reviewed the proposed Bylaws policies will be offered the opportunity to do so.

Comerford reported that work on the marketing brochure continues.

### New Business

None.

### Next Steps

1. Each district will hold Special Board meetings later in the week.
2. The Inter-District MOA will be executed.
3. The revised Letter of Intent will be presented to CTDOT; and
4. Joseph Comerford will follow-up with Dennis Solensky requesting final language in the letter for the end-date of the merger from CTDOT, in addition to how DOT proposes the districts will accept the Letter of Intent.

### Next Meeting

The next meeting is scheduled for Monday, July 26, 2021, at the MAT Garage, 91 N. Main Street, Middletown at 11:00 a.m. with an option to join via ZOOM.

### Adjournment

A motion to adjourn was made by Joan Gay and seconded by Laura Francis. The meeting was adjourned at 11:44 a.m.

Respectfully submitted,

Christina Denison  
Clerk